

# CAPTURE, RETRIEVE, SHARE!

## eDoc @ Business

- **Increase Productivity:** Save a lot of time in finding and working with any paper or digital documents.
- **Share your documents:** Create and convert PDF files.
- **Organise your contacts:** never loose any business card again.
- **Increase customer satisfaction** by faster response to customer claims.
- **Instant Access to** Invoices, Purchase Orders, Faxes, Claims and a lot more.
- **Secure environment** for your Valuable documents.
- **Great way to organize** Law Office and Medical Documents.
- **Material Cost Savings:** allows complete electronic creation and editing of documents, saving on paper, ink, fax, and courier costs.
- **Improved Quality of Work,** spend less time on repetitive administrative tasks and more time on productive work
- **Extremely low Total Cost of Ownership!**

## eDoc @ Home

### No More Paper Mess or Misplaced Documents!

- **Save Money!** Instant Access to Years of Tax, Insurance and Warranty Receipts.
- **Secure environment** for your irreplaceable family photos.
- **Great way to organize** all those magazine articles and favourite recipes.

## RAPID FILING

Just click on the scan button eDocXL will automatically:

- **Scan** the documents
- Convert them to Text with **OCR**
- File them using **Full Text Indexing**

Now you can retrieve your documents the way you want very easily and quickly.

# eDocXL

## THE TOTAL DOCUMENT MANAGEMENT SOFTWARE FOR ALL DOCUMENTS, BUSINESS CARDS & E-MAILS



*Never loose a document or business card again!*



*Convert your documents & business cards to a valuable knowledge base and much more!*



*Organize your .pdf files and Web pages!  
Create and convert .pdf files.*



*Find any information very fast using Full Text Retrieval!*

## A COMPLETE & AFFORDABLE SOLUTION

eDocXL is a complete, out-of-the-box solution. You can install and deploy eDoc in minutes, not months, without costly and time-consuming integration efforts.

## PDF SUPPORT

eDocXL provides **complete support for PDF files** with unique features:

- **Scan to PDF**
- **Convert any PDF file to Word, Excel HTM formats**
- **Convert any document to PDF**
- **Search within PDF Documents with Full Text Indexing**
- **PDF Thumbnails and Preview**
- **Industry-Standard PDF**  
Creates 100% industry-standard PDF files that can be read, printed, or processed by popular PDF viewer programs
- **High-Quality PDF**  
Creates the highest quality PDF files from nearly all Microsoft Windows® applications, retaining the layout of the original document.
- **Optimised, Small File Sizes**
- **Merging Documents**

Users can select a range of original files, and have them printed as PDF files - into separate PDF files or into a single combined PDF document.

- **Does not require ADOBE ACROBAT**

## FULL OCR CAPABILITY

eDocXL gives you the capability to convert and edit a variety of paper and electronic files, including magazines, newspapers, books, faxes, copies, and PDF files.

- **More than 99% Recognition Accuracy and Layout Retention**
- **Open, recognise and edit PDF files**
- **Recognizes more than 170 languages**, including ALL the EUROPEAN Languages. Built-in spell-check is available for 34 languages
- **Supports export to Microsoft Word, Microsoft Excel, HTM and PDF**
- **Image Enhancement function** to improve OCR recognition of poor quality documents
- **Batch Scanning & OCR function**
- Full Text Indexing and Retrieval of the OCR'd documents.

## UNIQUE MULTIPLE CARD SCANNING WITH AUTO CROPPING FEATURE

- Put many cards on flatbed scanner surface
- The CardMan scans all the cards in one pass
- The CardMan auto crops and straightens the cards into separate files
- The CardMan performs OCR and extracts all the information into the business card info database.

## SYSTEM REQUIREMENTS

- Windows XP, 2000, NT, 98
- Pentium processor or more
- 256MB of RAM
- 100MB hard disk
- CD-ROM drive
- Internet connection

## COMPATIBILITY

- Image File formats: TIFF, JPG, GIF, PCX, BMP
- Twain Compliant Scanner
- MS OFFICE CARDMAN applications
- Html Web pages
- Adobe PDF documents

## DOCUMENT SCANNING & MANAGEMENT

- **Scan, import and file any type of document**, including images, graphics and anything created by any Windows application.
- **Sort, categorise, search & retrieve your documents the way you want very quickly.**
- **SQL type database with user definable fields** ensures productive management of unlimited volume of documents.
- **Full Text Indexing & Retrieval**  
Search & retrieve documents according to their text content
- **Windows Folder Synchronization**  
An eDoc Folder may be synchronized with any Windows folder
- **Fast Thumbnail Preview & MS OFFICE documents Preview**
- **Intuitive Document/Image viewer** lets you **annotate**, correct and enhance any document
- **Capture and Archive Web Pages**
- **Drag & Drop Documents to and from Windows applications**
- **Create Self Executable Slide Shows of documents**
- **Locate Important Files Immediately** with eDoc Shortcuts
- **Utilize all Network storage devices**
- **Works with any MFP and Digital Copier**
- Supports all Twain compliant scanners & Digital Cameras Including **High Speed ADF and Duplex Scanners**
- E-mail & Fax documents with just one click

### Email Archiving and Management

Now you can import and Full Text Index in eDocXL your emails from Outlook or any other MAPI compliant email software.

#### Flexible email archiving

- Auto File emails to specific eDoc folders according to the email content
- Define rules to delete emails based on their content (antispam tool)

#### Fast email retrieval

- Full Text Index and Retrieve emails and their attachments including multipage PDFs
- Search and Retrieve emails based on their content a lot faster than outlook or any other mail client or desktop search software

#### Productive email management

- Preview all eMail attachments with one click. The user doesn't have to open each attachment separately in order to view it
- Import in eDoc email attachments with one click

#### Additional email security

- Store emails in a different file store providing a perfect backup solution to annoying .pst file crashes

#### Total solution for ALL documents

- File emails for a specific case in the same place that you file all relevant documents (scanned images, digital documents, pdfs, etc) of this case
- The user doesn't have to search and retrieve email documents from a different application and from a different file store.

## BUSINESS CARD SCANNING

eDocXL gives you the capability to scan and file your **Business Cards** with unique features:

- **Automatic recognition and Indexing** of all the printed information on a business card such as Name, Position, Company, Address, **Fax, Email, Web Address**, etc.
- **Easy Export to Outlook, Excel, Dbase** and from there to most PDAs.
- **Extremely Easy and Fast** search and retrieval of any business card information.
- **Automatic e-mail/Fax sending with just one click**
- Complete support of **ALL EUROPEAN LANGUAGES**

## NEW ADVANCED FEATURES

- Full PDF support, read and create
- Search within ADOBE PDF Documents with Full Text Indexing
- Full OCR Capability
- Advanced Business Card recognition
- Automatic Web Page archiving
- Search within Web Pages with Full Text Indexing
- Drag & Drop documents to/from windows applications
- Sort Folders
- Advanced Folder Synchronization

[www.edocplus.com](http://www.edocplus.com)



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